**Artefact Summary Guide**

For this project, you have to come up with a research activity in an area of personal interest such as your career. This project requires you to write a 1000 – 2000 word essay but what the artefact project allows you do is to create something. You still have to write an essay, do research, use a variety of graphs, images, statistical tables, diagrams and drawings however your focus is **to create** a solution to something.

**The Structure:**

***Structure and guide of your project:***

Research Investigation

Written and produce something

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| **Structure** | **Guide** | **Completed?** |
| **Possible ideas** | Using your career aspirations / interest, think of possible ideas that you can |  |
| **Title** | Decide what you are going to design and or create. |  |
| **Introduction** | * Why did you choose this topic? * What do you hope to find out/create? Why? * What is the reason for this title? * Give an indication of the kind of research that you will be finding out to help you produce your artefact. * What information do you need to find out to help understand why you are creating your artefact? * How would the research help you develop your idea? |  |
| **Aims and Objectives** | **3 x AIMS:**   * What are overall goals in this project? * What are you trying to achieve?   **2 x OBJECTIVES (per aim):**   * How you’re going to achieve your aim * What steps will you take to help answer your aim |  |
| **Rationale** | * What will you do? * How will you do it? * What resources will you need? * Why have you chosen to do it this way? * What will the data look like? * How will this help you? |  |
| **Development Record** | Complete the development plan work book which includes drafting out your idea – completing a SWOT analysis and creating prototypes |  |
| * **Secondary Research** | What do you need to find out to help you with your idea? Are there any products out there already? Is there any history to your theme? Is there any data that you can use to analyse the need for your product idea? What does your research tell you? Is it RURU? Use your aims and objectives as subheadings to help you look at what you need to find out. |  |
| * **Primary Research** | Conduct some primary research to give you feedback on your initial idea. Calculate how much it will cost to produce your product. |  |
| * **Final Product** | Using your research, create your final idea. Show how you have made it. Take screenshots and photos of your final product. |  |
| **Conclusion** | Have you completed what you set out to do? How did you achieve your outcome? What did you find out? What did you find out from your research? How did this help you? Did you meet your aims and objectives? |  |
| **Evaluation** | What were your strengths and weaknesses of this project? If you had more time, what would you do differently and why? What was good about your project idea? What were the weaknesses of your project? |  |
| **Bibliography** | You must reference any work that has been done by somebody else in your work for example if you have used something from a website. |  |
| **Appendix** | Add in this section anything that you do not want to include in the word count such as your primary research designs. |  |